

## Minutes of a meeting of the Executive held on Tuesday, 15 February 2022 in Council Chamber - City Hall, Bradford

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Commenced 10.35 am  
Concluded 11.10 am

### Members of the Executive – Councillors

<b>LABOUR</b>
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Duffy

Observers: Councillors Pollard and Poulsen

### 95. DISCLOSURES OF INTEREST

- (i) The following Elected Members have been granted dispensations under the Localism Act 2011 in relation to their declared Disclosable Pecuniary Interests relating to employment, sponsorship and land.

#### **EMPLOYMENT**

Councillor Imran Khan  
Councillor Hinchcliffe

#### **SPONSORSHIP**

Councillor Hinchcliffe  
Councillor Duffy  
Councillor Jabar  
Councillor Imran Khan  
Councillor Ross-Shaw

#### **LAND**

Councillor Duffy  
Councillor Ferriby  
Councillor Hinchcliffe  
Councillor Jabar  
Councillor Imran Khan  
Councillor Ross-Shaw

## **TENANCY**

Councillor Duffy

- (ii) The following members disclosed a personal interest in the item on the agenda relating to the Budget 2022-23 and of the nature and description indicated by each category:

### **Members with a spouse, partner or close relative in the employment of the Council**

Councillor Jabar

Councillor Imran Khan

### **Members employed by or who have a spouse, partner or close relative employed by a voluntary organisation/public body funded by the Council.**

Councillor Duffy

Councillor Imran Khan

### **Members who occupied land or who had a spouse, partner or relative who did or who were directors of companies or sat on the management committee of an organisation that occupies land under a lease or licence granted by the Council.**

Councillor Imran Khan

Councillor Ross-Shaw

### **Members of other public authorities.**

Airedale Partnership

Councillor Ross Shaw

Arts Council North

Councillor Hinchcliffe

Bradford Economic Partnership

Cllr Hinchcliffe

Cllr Ross-Shaw

Bradford Partnership (Safeguarding)

Councillor Duffy

City Regions Board (LGA)

Councillor Hinchcliffe

Key Cities

Councillor Hinchcliffe

Councillor Imran Khan

Leeds Bradford International Airport – Consultative Committee

Councillor Cunningham

Leeds City Region Local Enterprise Partnership

Councillor Hinchcliffe

Nell Bank Outdoor Education Centre  
Councillor Ferriby

Northern Acceleration Council  
Councillor Hinchcliffe

Rail North  
Councillor Hinchcliffe

Sir Titus Salt Trust  
Councillor Hinchcliffe

Transport for the North  
Councillor Hinchcliffe (alternate for the WY Mayor)

University of Bradford - Court  
Councillor Hinchcliffe

**West Yorkshire Combined Authority**

Councillor Hinchcliffe  
Councillor Imran Khan (alternate)

**West Yorkshire Combined Authority Culture, Arts, and Creative Industries Committee**

Councillor Sarah Ferriby

**West Yorkshire Combined Authority Inclusive Growth and Public Policy Committee**

Councillor Ross-Shaw

**West Yorkshire Combined Authority Finance, Resources, and Corporate Committee**

Councillor Hinchcliffe  
Councillor Imran Khan (alternate)

**West Yorkshire Combined Authority Business, Economy and Innovation Committee**

Councillor Ross-Shaw

**West Yorkshire Combined Authority Business Investment Panel**

Councillor Ross-Shaw

**West Yorkshire Combined Authority Employment Skills Committee**

Councillor Imran Khan

**West Yorkshire Combined Authority Governance and Audit**

Councillor Hinchcliffe  
Councillor Imran Khan (alternate)

**West Yorkshire Combined Authority Climate, Energy, and Environment Committee**

Councillor Ferriby

**West Yorkshire Combined Authority Leeds City Region Partnership Committee**

Councillor Hinchcliffe  
Councillor Imran Khan (alternate)

**West Yorkshire Combined Authority Place, Regeneration and Housing Committee**

Councillor Alex Ross-Shaw

**West Yorkshire Combined Authority Transport Committee**

Councillor Hinchcliffe

**West Yorkshire Combined Authority Vision Zero Board**

Councillor Ross-Shaw

West Yorkshire Employers Association

Councillor Duffy

West Yorkshire Joint Services Committee

Councillor Duffy

Councillor Hinchcliffe

Councillor Imran Khan

Yorkshire Leaders Board

Councillor Hinchcliffe

Yorkshire Libraries and Information

Councillor Ferriby

**Parish Councillors**

Councillor Hinchcliffe

Councillor Ross-Shaw

**Members who sit on the management committee/ trustee of a voluntary organisation in receipt of Council Funding**

Councillor Ferriby

Councillor Hinchcliffe

Councillor Jabar

Councillor Imran Khan

Councillor Ross-Shaw

**Members who are members of a Council funded organisation**

Councillor Imran Khan

Councillor Ross-Shaw

**Members appointed by the Council to a public body with an interest in the Council's budget**

Councillor Ross-Shaw

**Members who are appointed to external bodies**

Bradford Business Improvement District Board

Councillor Ross-Shaw

Bradford City Challenge Foundation Limited  
Councillor Imran Khan

Canal Road Urban Village  
Councillor Ross-Shaw

City of Film  
Councillor Ferriby

Friends of Brackenhill Park  
Councillor Jabar

Great Horton Partnership  
Councillor Jabar

Ilkley Business Improvement District Board  
Councillor Ross-Shaw

Keighley Business Improvement District Board  
Councillor Ross-Shaw

Keighley Towns Fund Board  
Councillor Ross-Shaw

Shipley Towns Fund Board  
Councillor Ross-Shaw

Ummid/Himmat Management Board  
Councillor Jabar

### **Other Interests**

Co-operative Party  
Councillor Hinchcliffe

Education and Skills Board of Northern Powerhouse Partnership  
Councillor Hinchcliffe

GMB  
Councillor Imran Khan

Prospect  
Councillor Duffy

Unison  
Councillor Jabar  
Councillor Ross-Shaw

Unite  
Councillor Duffy

Councillor Ferriby

Unison, Unite, GMB, Community  
Councillor Hinchcliffe

Members who are school governors  
Councillor Duffy  
Councillor Ferriby

President of Bradford Council for Mosques  
Councillor Imran Khan

President of Great Horton Church Cricket Club  
Councillor Imran Khan

**Members entitled to receive an allowance paid by the Council**

All members of the Executive in attendance.

Any members who are in receipt of a West Yorkshire Pension Fund pension.

ACTION: City Solicitor

**96. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

There were no appeals submitted by the public to review decisions to restrict documents.

**97. RECOMMENDATIONS TO THE EXECUTIVE**

There were no recommendations to the Executive.

**LEADER OF COUNCIL & CORPORATE**

*(Councillor Hinchcliffe)*

**98. THE COUNCIL'S REVENUE ESTIMATES FOR 2022/23**

The report of the Director of Finance (**Document "BC"**) provided Members with details of the Council's Revenue Estimates for 2022/23. An addendum to Document "BC" reflecting the final Government Settlement **Council Document "E"** was circulated to members and published following the publication of the agenda. A further updated **Council Document "E"** was tabled at the meeting.

The Director of Finance noted that there were no new redundancies or cuts to services arising from the proposals. He added that the final Government Settlement had resulted in a reduced call on reserves to balance the budget and that the additional funds would be allocated to Children's and Adult's Social care reserves.

The Leader thanked officers and noted that the spending power of the authority was half of that 10 years ago. She added that there was an expectation from Government that Council Tax should increase and that she was aware of the effect on Council Tax payers. She noted that for 2022-23 a one off payment of £50 per eligible recipient had been made to the Council Tax Hardship Scheme. She clarified that the £150 off Council Tax announced by Government to offset increases in fuel bills would be sent to each eligible household via electronic banking and would not reduce Council Tax bills and that guidance from Government was awaited.

The Children and Families Portfolio Holder welcomed the allocation of reserves to Children's Social Care. She noted that pressure on Social Care was immense and awaited the results of the McAllister review into social care funding. She looked forward to working with the Commissioner as he took up his post.

The Health People and Places Portfolio Holder thanked officers and staff and stressed the need to support the growing elderly population of the district to enable them to live happy and healthy lives in their own home.

The Leader congratulated the Bradford Home Support Team on retaining its outstanding CQC judgement.

**Resolved that the following recommendations to Council be approved:**

**(1) REVENUE ESTIMATES 2022/23**

- (a) That the Base Revenue Forecast of £388.498m for 2022/23 be approved as set out in this report.**
- (b) That the recurring investment proposals of £604k in 2022/23 as set out in Appendix C be approved.**
- (c) That the existing pressures of £10.5m in 2022/23 as set out in Appendix E be approved.**
- (d) That the one off investment of £1.6m in 2022/23 as set out in Appendix F be approved.**
- (e) That the prior agreed savings in Appendix G be noted and the amendment to previous budget decisions totalling £350k in 2022/23 as set out in Appendix H be approved.**
- (f) That it be noted that within the revenue budget there is a net use of £3.626m in revenue reserves in 2022/23, and the creation of a Social Care reserve of £10.024m to be funded by £13.650m of reserves as set out in Appendix I.**
- (g) That the comments of Director of Finance set out in the Section 151 Officer's Assessment of the proposed budgets on the robustness of the estimates and the adequacy of reserves taking account of the recommendations made at 8.1(a) to (f) above be noted.**

**(2) PROPOSED COUNCIL TAX 2022/23**

2.1 *That it be noted that the projected council tax base and expenditure forecasts outlined in this report together with the 2022/23 resources and the budget variations approved in 8.1 produce a proposed Band D council tax of £1,543.93 for 2022/23.*

(3) **PAYMENT DATES FOR COUNCIL TAX AND NATIONAL NON-DOMESTIC RATES**

3.1 **That the first instalment date for payment of National Non-Domestic Rates and Council Tax shall be specified by the s151 Officer.**

(4) **DELEGATION TO OFFICERS**

4.1 **That for the avoidance of doubt and without prejudice to any of the powers contained in Article 14 of Part 2 of the Council's Constitution on the Function of Officers, the s151 Officer shall have full delegated powers to act on behalf of the Council on all matters relating to the Council Tax, Non-Domestic Rates and Accounts Receivable Debtors including (without prejudice to the generality of the delegation) entry into any business rate pilot, assessments, determinations, recovery, enforcement and, in accordance with the statutory scheme, full delegated powers to act on behalf of the Council with regard to all aspects of the granting of Discretionary and Hardship Rate Relief to qualifying ratepayers.**

(5) **PREPARATION OF ACCOUNTS**

(a) **That in preparing the Final Accounts for 2021/22, the s151 Officer be empowered to take appropriate steps to secure the best advantage for the Council's financial position.**

(b) **That the s151 Officer be empowered to deal with items which involve the transfer of net spending between the financial years 2021/22 and 2022/23 in a manner which secures the best advantage for the Council's financial position.**

(c) **That the s151 Officer report any action taken in pursuance of 8.5(a) and 8.5 (b) above when reporting on the Final Accounts for 2021/22.**

(6) **Procurement of External Auditors for 5 years from April 2023**

a) **That the Council approves the procurement of External Audit via Public Sector Audit Appointments for the 5 year period from April 2023.**

(7) **COUNCIL TAX REQUIREMENT 2022/23**

(a) **That the council tax base figures for 2022/23 calculated by the Council at its meeting on 4th January 2022 in respect of the whole of the Council's area and individual parish and town council areas be noted.**

(b) **That the only special items for 2022/23 under Section 35 of**



the Local Government Finance Act 1992 are local parish and town council precepts and no expenses are to be treated as special expenses under Section 35(1) (b) of that Act.

- (c) That the Council Tax Requirement, excluding parish and town council precepts, be calculated as follows:

Gross expenditure	£1,180,245,854
Income	£955,936,300
Council Tax requirement	£224,309,554
Council tax base	143,420
Basic amount of council tax	£1,564.00
Adjustment in respect of parish and town council precepts	£ 20.07
Basic amount excluding parish and town councils	£1,543.93

- (d) That the precepts of parish and town councils are noted and the resulting basic council tax amounts for particular areas of the Council be calculated as follows:

<u>Parish or Town Council Area</u>	<u>Local Precept</u> £	<u>Council Tax Base</u>	<u>Parish/Town Council Tax</u> £	<u>Whole Area Council Tax</u> £	<u>Basic Council Tax Amount</u> £
Addingham	100,255	1,782	56.26	1,543.93	1,600.19
Baildon	306,310	6,273	48.83	1,543.93	1,592.76
Bingley	237,457	8,544	27.79	1,543.93	1,571.72
Burley	256,190	3,014	85.00	1,543.93	1,628.93
Clayton	68,240	2,473	27.59	1,543.93	1,571.52
Cullingworth	45,455	1,313	34.62	1,543.93	1,578.55
Denholme	59,956	1,153	52.00	1,543.93	1,595.93
Harden	39,008	848	46.00	1,543.93	1,589.93
Haworth, Crossroads and Stanbury	106,140	2,357	45.03	1,543.93	1,588.96
Ilkley	340,464	7,227	47.11	1,543.93	1,591.04
Keighley	729,824	15,170	48.11	1,543.93	1,592.04
Menston	119,286	2,209	54.00	1,543.93	1,597.93
Oxenhope	36,645	1,047	35.00	1,543.93	1,578.93
Sandy Lane	15,786	877	18.00	1,543.93	1,561.93
Shipley	149,325	4,714	31.68	1,543.93	1,575.61
Silsden	65,050	3,087	21.07	1,543.93	1,565.00
Steeton with Eastburn	81,800	1,790	45.70	1,543.93	1,589.63
Wilsden	89,995	1,756	51.25	1,543.93	1,595.18
Wrose *	31,668	2,184	14.50	1,543.93	1,558.43

Total of all local precepts	2,878,854	67,818
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- (e) That the council tax amounts for dwellings in different valuation bands in respect of the Council's budget requirement, taking into account parish and town council precepts applicable to only part of the Council's area, be calculated as follows:

	Council Tax Amount for Each Valuation Band							
	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
All parts of the Council's area other than those below	1,029.29	1,200.83	1,372.38	1,543.93	1,887.03	2,230.12	2,573.22	3,087.86
The parish and town council areas of:								
Addingham	1,066.79	1,244.59	1,422.39	1,600.19	1,955.79	2,311.39	2,666.98	3,200.38
Baildon	1,061.84	1,238.81	1,415.79	1,592.76	1,946.71	2,300.65	2,654.60	3,185.52
Bingley	1,047.81	1,222.45	1,397.08	1,571.72	1,920.99	2,270.26	2,619.53	3,143.44
Burley	1,085.95	1,266.95	1,447.94	1,628.93	1,990.91	2,352.90	2,714.88	3,257.86
Clayton	1,047.68	1,222.29	1,396.91	1,571.52	1,920.75	2,269.97	2,619.20	3,143.04
Cullingworth	1,052.37	1,227.76	1,403.16	1,578.55	1,929.34	2,280.13	2,630.92	3,157.10
Denholme	1,063.95	1,241.28	1,418.60	1,595.93	1,950.58	2,305.23	2,659.88	3,191.86
Harden	1,059.95	1,236.61	1,413.27	1,589.93	1,943.25	2,296.57	2,649.88	3,179.86
Haworth, Crossroads and Stanbury	1,059.31	1,235.86	1,412.41	1,588.96	1,942.06	2,295.16	2,648.27	3,177.92
Ilkley	1,060.69	1,237.48	1,414.26	1,591.04	1,944.60	2,298.17	2,651.73	3,182.08
Keighley	1,061.36	1,238.25	1,415.15	1,592.04	1,945.83	2,299.61	2,653.40	3,184.08
Menston	1,065.29	1,242.83	1,420.38	1,597.93	1,953.03	2,308.12	2,663.22	3,195.86
Oxenhope	1,052.62	1,228.06	1,403.49	1,578.93	1,929.80	2,280.68	2,631.55	3,157.86
Sandy Lane	1,041.29	1,214.83	1,388.38	1,561.93	1,909.03	2,256.12	2,603.22	3,123.86
Shipley	1,050.41	1,225.47	1,400.54	1,575.61	1,925.75	2,275.88	2,626.02	3,151.22
Silsden	1,043.33	1,217.22	1,391.11	1,565.00	1,912.78	2,260.56	2,608.33	3,130.00
Steeton with Eastburn	1,059.75	1,236.38	1,413.00	1,589.63	1,942.88	2,296.13	2,649.38	3,179.26
Wilsden	1,063.45	1,240.70	1,417.94	1,595.18	1,949.66	2,304.15	2,658.63	3,190.36
Wrose *	1,038.95	1,212.11	1,385.27	1,558.43	1,904.75	2,251.07	2,597.38	3,116.86

\* Provisional figure

- (f) That it be noted that for the year 2022-23 the Police and Crime Commissioner precept is as below, and the West Yorkshire Fire and Rescue Authority (WYFRA) have indicated the precepts as below while awaiting approval by the precepting authority.

Precept Amount £	Council Tax Amount for Each Valuation Band							
	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £

<b><u>West Yorkshire Fire and Rescue Authority*</u></b>								
10,352,000	48.12	56.14	64.16	72.18	88.22	104.26	120.30	144.36
<b><u>Police and Crime Commissioner for West Yorkshire</u></b>								
31,736,000	147.52	172.11	196.69	221.28	270.45	319.63	368.80	442.56

**(g) That having calculated the aggregate in each case of the amounts at (e) and (f) above, the Council set the following amounts of council tax for 2022-23 in each of the categories of dwellings shown below:**

	<b><u>Band A</u></b>	<b><u>Band B</u></b>	<b><u>Band C</u></b>	<b><u>Band D</u></b>	<b><u>Band E</u></b>	<b><u>Band F</u></b>	<b><u>Band G</u></b>	<b><u>Band H</u></b>
	£	£	£	£	£	£	£	£
All parts of the Council's area other than those below	1,224.93	1,429.08	1,633.23	1,837.39	2,245.70	2,654.01	3,062.32	3,674.78

The parish and town council areas of:									
Addingham	1,262.43	1,472.84	1,683.24	1,893.65	2,314.46	2,735.28	3,156.08	3,787.30	
Baildon	1,257.48	1,467.06	1,676.64	1,886.22	2,305.38	2,724.54	3,143.70	3,772.44	
Bingley	1,243.45	1,450.70	1,657.93	1,865.18	2,279.66	2,694.15	3,108.63	3,730.36	
Burley	1,281.59	1,495.20	1,708.79	1,922.39	2,349.58	2,776.79	3,203.98	3,844.78	
Clayton	1,243.32	1,450.54	1,657.76	1,864.98	2,279.42	2,693.86	3,108.30	3,729.96	
Cullingworth	1,248.01	1,456.01	1,664.01	1,872.01	2,288.01	2,704.02	3,120.02	3,744.02	
Denholme	1,259.59	1,469.53	1,679.45	1,889.39	2,309.25	2,729.12	3,148.98	3,778.78	
Harden	1,255.59	1,464.86	1,674.12	1,883.39	2,301.92	2,720.46	3,138.98	3,766.78	
Haworth, Crossroads and Stanbury	1,254.95	1,464.11	1,673.26	1,882.42	2,300.73	2,719.05	3,137.37	3,764.84	
Ilkley	1,256.33	1,465.73	1,675.11	1,884.50	2,303.27	2,722.06	3,140.83	3,769.00	
Keighley	1,257.00	1,466.50	1,676.00	1,885.50	2,304.50	2,723.50	3,142.50	3,771.00	
Menston	1,260.93	1,471.08	1,681.23	1,891.39	2,311.70	2,732.01	3,152.32	3,782.78	
Oxenhope	1,248.26	1,456.31	1,664.34	1,872.39	2,288.47	2,704.57	3,120.65	3,744.78	
Sandy Lane	1,236.93	1,443.08	1,649.23	1,855.39	2,267.70	2,680.01	3,092.32	3,710.78	
Shipley	1,246.05	1,453.72	1,661.39	1,869.07	2,284.42	2,699.77	3,115.12	3,738.14	
Silsden	1,238.97	1,445.47	1,651.96	1,858.46	2,271.45	2,684.45	3,097.43	3,716.92	
Steeton with Eastburn	1,255.39	1,464.63	1,673.85	1,883.09	2,301.55	2,720.02	3,138.48	3,766.18	
Wilsden	1,259.09	1,468.95	1,678.79	1,888.64	2,308.33	2,728.04	3,147.73	3,777.28	
Wrose	1,234.59	1,440.36	1,646.12	1,851.89	2,263.42	2,674.96	3,086.48	3,703.78	

(h) That Council notes the movement in Band D equivalent charges for 2022-23 over 2021-22 as set out in the table below.

	Council Tax 2022-23	Council Tax 2021-22	Percentage change
	Band D Equivalent	Band D Equivalent	
Bradford Metropolitan District Council	1,543.93	1,499.11	2.99%
West Yorkshire Fire and Rescue Authority *	72.18	67.18	7.44%
West Yorkshire Police Authority	221.28	211.28	4.73%
Local (Parish Council) Precepts:			
Addingham	56.26	56.26	0.0%
Baildon	48.83	48.83	0.0%
Bingley	27.79	22.07	25.9%
Burley	85.00	82.00	3.7%
Clayton	27.59	30.02	-8.1%
Cullingworth	34.62	31.44	10.1%
Denholme	52.00	45.00	15.6%
Harden	46.00	45.00	2.2%
Haworth etc	45.03	45.01	0.0%

Ilkley	47.11	47.11	0.0%
Keighley	48.11	39.69	21.2%
Menston	54.00	54.00	0.0%
Oxenhope	35.00	35.00	0.0%
Sandy Lane	18.00	18.00	0.0%
Shipley	31.68	30.01	5.6%
Silsden	21.07	28.71	-26.6%
Steeton/ Eastburn	45.70	44.92	1.7%
Wilsden	51.25	35.75	43.4%
Wrose	14.50	13.50	7.4%
*Provisional figures			

## 99. ALLOCATION OF THE SCHOOLS BUDGET 2022/23 FINANCIAL YEAR

The report of the Director of Finance (**Document “BD”**) sought Executive approval of the recommendations of Bradford’s Schools Forum in allocating the Dedicated Schools Grant (DSG) for 2022/23 and subsequent recommendation to Full Council.

In presenting the Schools Budget, The Business Advisor, Schools Funding stated that the recommendations set out were fully supported by the Schools Forum. He went onto detail the specific aspects of the schools’ budget, including the allocations made within the different sectors which were detailed in the report. He noted that, as a result of spending decisions in previous years, there was a surplus which would be used to support pressures going forward. He added that there has been a substantial increase in High Needs Block funding between 2020-2022, alongside increases in the numbers of children and young people with EHCPs and in the number of specialist places. He explained that, though future year funding was uncertain, uplift to High Needs Block was expected to slow, whilst increases in the number of children and young people with EHCPs, and in the demand for specialist places, were forecasted to continue.

The Education, Employment and Skills Portfolio Holder thanked officers and the Schools Forum for their work in putting together the budget. He noted that the SEND provision was in a better position than in 2017-18 due to prudent financial planning, which demonstrated the Council’s commitment to making the best possible provision for children with SEND.

The Leader thanked the Chair and Schools Forum for all their work on the budget.

**Resolved that the Executive asks Council to:**

- a) **Accept and approve the proposals for the allocation of the 2022/23 Dedicated Schools Grant, as set out in this report.**
- b) **Approve the total amount of £665.617m to be appropriated in respect of all schools covered by the Bradford Scheme for the Local Management of Schools, so as to establish the Individual Schools Budget for 2022/23.**

(Andrew Redding – 01274 432678)

ACTION: Director of Finance

**100. CAPITAL INVESTMENT PLAN 2022-23 TO 2025-26**

The report of the Director of Finance (**Document “BE”**) presented in Section A the Council’s Capital Investment Plan 2022-23 to 2025-26. Section B presented an updated Capital Strategy for 2022-23. This strategy underpinned the spending proposals within the Capital Investment Plan. Section C presented the Investment Strategy for 2022-23.

Members were advised that capital spending was to increase as was projected borrowing, however traditionally the authority had under borrowed so the Council has scope to borrow for this.

The Leader referred to the need to ensure regeneration of the district to attract high value jobs and that the Council needed to play its part as well as Government in moving ahead with Northern Powerhouse Rail.

The Regeneration and Environment Portfolio Holder thanked officers and was pleased to note the number of regeneration projects in the district such as the Conditioning House that had been delivered; One City Park for which planning permission had been applied; Darley Street Market and Bradford Live which were both on site. He noted that business cases were being prepared for submission to Government for the Towns fund in Shipley and Keighley. He also referred to the Wellbeing Hub in Keighley, Bradford Beck regeneration and the Baildon Library relocation which was a key development for the centre of Baildon and would provide a wider stimulus effect for the whole of Baildon.

**Resolved –**

- (1) Executive note the contents of Document “BE” and to have regard to the information contained within this report when considering the recommendations to make to Council on the CIP for 2022-23.**
- (2) That commitments against reserve schemes and contingencies can only be made after a business case has been assessed by Project Appraisal Group and approved by Executive.**
- (3) That delegated authority is given to Section 151 Officer to repay debt on an annuity basis, for chosen properties purchased during or after 2018-19. Delegated authority could only be exercised if two conditions are met:
  - 1. the asset retains or increases its value;**
  - 2. the return from the capital scheme is sufficient to repay the capital sum invested.****
- (4) That the proposed 2022-23 Minimum Revenue Policy set out in Appendix 2 to Document “BE” is approved**
- (5) That specific approval be given for the following schemes previously approved by Executive to commence following a detailed review by**

### **Project Appraisal Group:**

- The 2022-23 Property Programme has a proposed total cost of £4m and this will be funded by the £2m allocated and an additional £2m.
- Baildon Library – The £1.445m scheme is for the relocation of Baildon Library from Ian Clough Hall. The scheme will be funded by corporate borrowing and generate c£1m in corporate capital receipts.

(Lynsey Simenton - 01274 434232)

ACTION: Director of Finance

#### **101. 2022/23 BUDGET PROPOSALS AND FORECAST RESERVES - S151 OFFICER ASSESSMENT AND ADENDUM**

The report of the Director of Finance (**Document “BF”**) assessed the robustness of the proposed budget for 2022/23, the adequacy of forecast levels of reserves and associated risks. It concluded that the estimates are sufficiently robust for the Council to set the budget. The report also provided commentary on the financial resilience of the Council over the medium term and the level of reserves held.

The Director of Finance advised members that he had high levels of assurance regarding the robustness of the Medium Term Financial Strategy. He added that all assumptions behind the figures had been scrutinised and tested. He confirmed the adequacy of reserves for critical areas that would be drawn on in the future. He noted that £22.4m had been put aside to meet rising inflationary costs. He referred to the post Covid impact on revenue streams such as parking, and theatres; and higher costs and demands for services. He added that reserves had been earmarked for Children’s Social Care and that this would be kept under review. He stressed that there had been no new budget reductions and that he was assured that the appropriate processes were in place with a management team experienced in budget processes. He was assured that critical issues had been highlighted and discussed at the Chief Executive’s Management Team and that Executive was kept informed as appropriate.

The Leader thanked the Director of Finance and his team and noted the common concerns nationally.

#### **Resolved -**

That Members have regard to Document “BF” in setting the budget, and in particular note the conclusions that:

- **the estimates presented to Council are sufficiently robust**
- **the reserves are adequate for the 2022/23 proposed budget**
- the projected corporate reserves, on current estimates, are adequate in the medium term, subject to the implementation of the rest of the proposed

financial plan

- the Medium Term Financial Strategy will be updated and reported to Executive as clarity on future local government funding is received.

**As with all budgets there is the potential for amendments to be proposed/agreed which could change the overall package of proposals. In that respect, it should be highlighted that this statement would be amended or added to if a decision was proposed that lead to the Council's reserves falling below their recommended level. In addition, any other amendments would be considered against the scale of the overall budget and depending upon the extent and nature, may result in a revised statement.**

(Chris Chapman – 01274 433656)

ACTION: Director of Finance

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Executive**

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER